



# Technical Circular

No.: 016/2024

Date: 22<sup>nd</sup> August 2024

## **Subject: GOI - Revision of registration fee and annual fee for recurring expenses towards ISPS and DG Communication Centre**

1. Indian Administration vide DGS Nautical Wing / ISPS Branch Circular No. 22 of 2024 has informed regarding the revision in the one-time registration fee and the annual fee for the services provided by the DG Communication Centre.
2. Revision of the fee structure is applicable for fees due after **01.08.2024**. The revised fee structure is as follows:

Entity	One Time Registration Fee	Annual Recurring Fee
	Revised	Revised
Major Ports	Rs. 2,00,000/-	Rs. 1,50,000/-
Non-major ports having Quay length More than 1000 mtrs.	Rs. 2,00,000/-	Rs. 1,50,000/-
Non-major ports having Quay length 500 mtrs to 1000 mtrs	Rs. 1,50,000/-	Rs. 1,00,000/-
Non-major ports having Quay length less than 500 mtrs.	Rs. 60,000/-	Rs. 50,000/-
Shipyards	Rs. 60,000/-	Rs. 50,000/-
Ships – Worldwide	Rs. 24,000/-	Rs. 20,000/-
Ships - Coastal	Rs. 12,000/-	Rs. 8,000/-

3. Fee demand of DG Communication Centre is raised to the ports (major /non-major) and shipyards by DG Communication Centre of DG Shipping in the form of Statement of Contribution for one time registration and annual fees.



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. While we have taken utmost care to be as factual as possible, readers/ users are advised to verify the exact text and content of the Regulation from the original source/ issuing Authority.

4. Auditors undertaking verification audits of Major and Non- major ports and Indian Ships have been advised to verify that dues for the DG COMM Centre have been paid by the Port authorities and ship owners prior to conduct of ISPS audits.
5. Further. the fees payable will also be checked by DG COMM center during annual testing of Ship Security Alert System (SSAS).
6. It is clarified that since the contribution by the stake holders is their share of operation of the DG Comm Centre and it is based on the concept of mutuality, the applicability of TDS Deduction, GST levy etc. may not arise as there is no commercial service provided.
7. Administration has informed that for cases where the applicable fee due are not cleared by the stipulated date, appropriate action as deemed necessary and additional penalty will be imposed by the Directorate.
8. Indian Ship owners, ports and shipyards are advised to be guided accordingly and ensure compliance.

**Enclosure:**

1. DGS Nautical Wing / ISPS Branch Circular No. 22 of 2024.

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भारत सरकार / GOVERNMENT OF INDIA  
पोत परिवहन मंत्रालय / MINISTRY OF SHIPPING

नौवहन महानिदेशालय, मुंबई  
DIRECTORATE GENERAL OF SHIPPING, MUMBAI

File No.: 25-20014/1/2024-NT-DGS

Dated : 30.07.2024

Nautical Wing / ISPS Branch Circular No.22 of 2024

**Sub.: Revision of registration fees and annual fees for recurring expenses towards  
ISPS and DGComm Centre – reg**

This circular is in reference to N.T. Branch Circular No: NT/ISPS/02/2010, dated 22nd January 2010, which communicated the requirements regarding the fee payable for the operation and maintenance of the DG Communication Centre to all ship owners and port facilities.

2. Over the past decade, the maritime industry has experienced significant growth, leading to an increase in both the number of Indian seafarers and ship traffic in Indian waters. Consequently, the role of the DG Communication Centre has expanded considerably, necessitating greater efforts to manage its role and responsibilities.

3. In light of the increasing number of security and casualty incidents in the Red Sea, Gulf of Aden, and surrounding regions, the DGCommunication Centre has been a crucial first point of response for such emergencies. The personnel deployed at the Communication Centre have played a critical role in such emergencies, however, the remuneration have not seen corresponding increases due to the lack of fee revisions over the years.

4. Despite the yearly increase in expenses for manning, upkeep, and maintenance of the Communication Centre, driven by the rising Consumer Price Index (CPI), the fee structure to cover these expenses has not been revised since 2010.

5. After careful review and analysis of the subject matter, a decision has been taken to revise the one-time registration fees and the annual fee for the services provided by the DG Communication Centre to meet the increasing expenses. The proposed fee structure was circulated to all the stakeholders and their feedback taken into consideration while finalizing the revised fees structure.

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6. The revision of fees structure will be applicable for fees due after 01.08.2024. The revised fee structure is as follows:

Entity	One Time Registration Fees	Annual Recurring Fee
	Revised	Revised
Major ports	Rs. 2,00,000/-	Rs. 1,50,000/-
Non-major ports having Quay length More than 1000 mtrs.	Rs. 2,00,000/-	Rs. 1,50,000/-
Non-major ports having Quay length 500 mtrs to 1000 mtrs	Rs. 1,50,000/-	Rs. 1,00,000/-
Non-major ports having Quay length less than 500 mtrs.	Rs. 60,000/-	Rs. 50,000/-
Shipyards	Rs. 60,000/-	Rs. 50,000/-
Ships - Worldwide	Rs. 24,000/-	Rs. 20,000/-
Ships - Coastal	Rs. 12,000/-	Rs. 8,000/-

7. Payments may kindly be made by crossed cheque drawn in favour of the **“Indian Register of Shipping”** and delivered/mailed or online account details:

Indian Register of Shipping, 52A, Adi Shankaracharya Marg, Powai, Mumbai - 400072;

OR

**by NEFT/RTGS via following bank details**

Name : Indian Register of Shipping

Bank Name : BANK OF BARODA, POWAI-MUMBAI.

Account No.: 24140200000616

IFCS ; BARB0POWBOM

(5th character denotes “zero”)MICR CODE - 400012091

Receipts for payments made will be issued by the IRS directly to the party making the payment.

9. Fee demand of DG Communication Centre will be raised to the port (major /non-major) and shipyards by DG Communication Centre of DG Shipping in the form of Statement of Contribution for one time registration and annual fees. Further, auditors undertaking verification audits of Major and Non major ports and Indian Ships shall verify that dues for



the DGCOMM Centre are paid by the Port authorities and ship owner prior to conduct of ISPS audits.

10. In the event the applicable fees due are not cleared by the stipulated date, appropriate action as deemed necessary and additional penalty shall be imposed by the Directorate.

11. Further, the fees payable will be checked by DGCOMM center during annual testing of Ship Security Alert System (SSAS) any by the Mercantile Marine Departments.

12. It is to be noted that the fund collected for operation of DG Comm Centre is of the stakeholders and it is not the revenue of IRS or DGS. DG Comm Centre operates based on cost sharing arrangement among the stakeholders which is evident from DGS circulars on this matter. Since the contribution by the stake holders is their share of operation of the DG Comm Centre and it is based on the concept of mutuality, the applicability of TDS Deduction, GST levy etc. may not arise as there is no commercial service provided.

13. All Indian Ship owners, ports and shipyards may please be guided accordingly.

14. This fee revision circular is applicable with effect from 01.08.2024.

This is issued with the approval of the Director General of Shipping,GoI.



(Capt. Harinder Singh)  
Nautical Surveyor and DDG (Tech.)

To,  
All stakeholder's through DGS website