



Technical Circular

No.: 024/2021

Date: 10th May 2021

Subject: Belize Merchant Marine Notice, MMN-21-001 Reg change of status of vessel from operational to dry-docking repairs or lay-up.

1. The maritime Administration of Belize (IMMARBE) has issued Merchant Marine Notice, MMN-21-001, dated 04th May 2021 informing Administration's requirements for change of status of a Belize flagged vessel from operational to dry-docking repairs or lay-up.
2. Owners/ managers of vessels intending to take their vessel to dry-dock or to lay-up and change the status of the vessel from operational to dry-docking repairs or laid-up, are required to notify IMMARBEE's Technical Department of their intention along with the period needed under the new status.
3. The Administration will issue a Statement of Authorization for the change of vessel's status. Attached Circular, MMN-21-001 provides procedure for application of Statement of Authorization. Failure to notify IMMARBEE's Technical Department, the vessel will be considered as a vessel under normal operation.
4. Further, the ship owner are required to get in touch with the Recognized Organization in charge of the Statutory, ISM, ISPS and MLC certification and inquire about their procedures for change of status to avoid suspension or cancellation of the vessels certification.
5. During dry-docking repairs, the existing Minimum Safe Manning Certificate will remain in force.
6. During laid-up, the existing Minimum Safe Manning Certificate will remain in force unless a new certificate with reduced crew complement is requested to IMMARBEE's Technical Department. This Minimum Safe Manning Certificate with reduced crew complement will be valid for the declared laid-up period.
7. LRIT and AIS must be fully operational during dry-docking or laid-up period. If the LRIT & AIS is required to be deactivated or switched off during dry-docking or laid-up period, an immediate notification is to be made to IMMARBEE's Technical Department requesting authorization for such action. Failure to notify IMMARBEE in such cases will be considered as contravention to Administration's requirements.



. This Technical Circular and the material contained in it is provided only for the purpose of supplying current information to the reader and not as an advice to be relied upon by any person.

. While we have taken utmost care to be as factual as possible, readers/ users are advised to verify the exact text and content of the Regulation from the original source/ issuing Authority.

8. Ship owners/ operators and masters of Belize flagged ships are advised to be guided by above and ensure compliance.

Enclosure:

1. IMMARBE Merchant Marine Notice, MMN-21-001, dated 04th May 2021.

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Merchant Marine Notice **MMN-21-001**

Change of Status Requirements

TO: DEPUTY REGISTRARS, SHIP OWNERS/ISM OPERATORS/RECOGNIZED ORGANIZATIONS/SHIPPING AGENTS/GENERAL SAFETY INSPECTORS

MSN Superseded: N/A
ISSUE DATE: 4 MAY 2021

Revision No.: N/A

1. PURPOSE

1.1. To inform all concerned parties of new requirements for change of status of a Belize registered vessel from operational to dry-docking repairs or laid-up.

2. APPLICATION

2.1. This Merchant Marine Notice applies to all Belize registered vessels changing its status from operational to dry-docking repairs or laid-up.

3. GENERAL

3.1. All Belize registered vessels with intention to change its status from operational to dry-docking repairs or laid-up shall notify IMMARBE's Technical Department of this intention along with the period needed under the new status.

3.2. Any Belize registered vessels authorized for above-mentioned change of status will be provided with a Statement of Authorization in accordance with below Directive 7 "Making an Application".

3.3. Failure to notify IMMARBE's Technical Department, the vessel will be considered as a vessel under normal operation.

4. OTHER CONSIDERATIONS

4.1. Shipowners and ISM Operators must get in contact with the Recognized Organization (RO) in charge of the Statutory, ISM, ISPS and MLC certification and inquire about their procedures for change of status to avoid suspension or cancellation of the vessel certification.

4.2. Above-mentioned procedures must be followed during needed period for dry-docking repairs or laid-up.

4.3. Failure to comply with all procedures set by the RO for change of status may lead to a serious non-compliance with our national requirements.

5. MINIMUM SAFE MANNING

5.1. During dry-docking repairs the existing Minimum Safe Manning Certificate will remain in force.



5.2. During laid-up, the existing Minimum Safe Manning Certificate will remain in force unless a new certificate with reduced crew complement is requested to IMMARBE's Technical Department. This Minimum Safe Manning Certificate with reduced crew complement will be valid for the declared laid-up period.

6. LRIT & AIS

6.1. LRIT&AIS must be fully operational during dry-docking or laid-up period.

6.2. If the LRIT&AIS should be deactivated or switched off during dry-docking or laid-up period, an immediate notification to IMMARBE's Technical Department shall be made in order to authorize such action.

6.3. Failure to comply with above items 6.1 and 6.2, the vessel will be considered in contravention with our MMN-19-005r1 "WARNING of Belize Flagged Vessels caught intentionally deactivating the LRIT & AIS".

7. MAKING AN APPLICATION

7.1. In order to have a Statement of Authorization for the change of status issued, the Owner/Operator shall submit through its Designated Office or Deputy Registrar:

- 7.1.1. A complete Application Form (TDF-006) addressing the change of status and the period needed.
- 7.1.2. A non-inconvenience confirmation of the change of status from the Recognized Organization.
- 7.1.3. Confirmation if the LRIT&AIS will be operational during this period. If the LRIT&AIS need to be deactivated or switched off, reasons of this action need to be provided.
- 7.1.4. Request of a new Minimum Safe Manning Certificate, if a reduced crew complement is needed during this period.

7.2. Upon collection of all the above, the Designated Office or Deputy Registrar shall apply for the issuance of a Statement of Authorization to IMMARBE's Technical Department (Eng. Eduardo Simon (technicalmanager@immarbe.com), Mr. Anique Sabal (technicalofficer@immarbe.com), Mr. Martin McCord (technicalofficer2@immarbe.com) and Mrs. Sharon Escalante (techsupport@immarbe.com) for the proper processing of the request and emission of this Technical Certificate.

8. FEES

8.1. Applicable fee will be in accordance with the Merchant Marine Notice (19-003).



9. ACTIONS REQUESTED

9.1. This Administration would like to encourage all Shipowners, Operators, Deputy Registrar and Recognized Organizations to take note of the contents of this Notice and to ensure its provisions are enforced on board vessels registered at IMMARBE.

Look forward for your cooperation and assistance.

Kind regards;

A handwritten signature in blue ink, appearing to read "Eduardo Simon".

Eng. Eduardo Simon
Technical Manager
IMMARBE



A handwritten signature in blue ink, appearing to read "Annette Garel".

Annette Garel (Mrs.)
Senior Deputy Registrar
IMMARBE

The Notice was issued in Belize city, Belize 04/05/2021