

#### **VISION:**

To be the first choice of all existing & potential customers globally.

## **MISSION:**

To promote Quality, Occupational Health & Safety, protection of the Environment and prevention of pollution by making every effort to be a Safer, Smarter and Greener Organization.

- > SAFER by promoting & driving a safety culture to prevent loss or harm to personnel, property and environment,
- > SMARTER by using competent personnel to deliver our services and continually improving the reliability of our systems & processes through appropriate research & development; and
- ➤ GREENER by sharing knowledge and taking measures to reduce environmental footprints to achieve sustainable development.

#### **VALUES:**

- > Integrity,
- Impartiality,
- > Innovation,
- Commitment to customer service.
- Professional development of employees,
- Respect for associates,
- Occupational health and safety of employees; and
- > Responsibility towards environmental protection.

#### **BUSINESS POLICY:**

To provide all our services:

- Based on appropriate research and development,
- > In a cost effective and efficient manner,
- With ethical and transparent business practices; and
- ➤ Guided by effective Management Systems, through competent personnel, appropriate methodologies and work environment.

#### **RECRUITMENT, QUALIFICATION & TRAINING POLICY:**

To recruit qualified personnel for all positions, enhance their knowledge and competence continually by relevant training and experience throughout their career.

# **QUALITY, OCCUPATIONAL HEALTH, SAFETY & ENVIRONMENT POLICY:**

In pursuit of customer satisfaction, quality of services provided, occupational health & safety of its employees and to positively influence the safety performance of the industry and protection of the environment, IRS is committed to:

### **QUALITY POLICY:**

- Providing excellence in quality of service,
- Meeting stated and implied needs of customers and other stakeholders by complying with applicable rules and regulations,
- Regularly monitoring and reviewing the realization of quality and process objectives,
- Continually improving the effectiveness of its Quality Management System; and
- Ensuring impartiality in all its services and avoiding conflict of interest.

### OCCUPATIONAL HEALTH, SAFETY & ENVIRONMENT POLICY:

- Providing and maintaining a safe and healthy workplace aimed at prevention of work related injury and ill-health to all employees,
- Protecting the environment, including prevention of pollution related to the processes and activities under its control and establishing a framework for defining, monitoring and reviewing Occupational Health, Safety & Environmental policies, objectives and targets,
- Eliminating hazards and reducing occupational health & safety risks,
- Ensuring consultation and participation of employees at all applicable levels and functions,
- Creating awareness amongst employees and other stakeholders on adopting safe working practices,
- Complying with applicable legal and other requirements; and
- > Continually improving systems by recognizing, developing, adopting and promoting best practices within the industry.

# **CORPORATE OBJECTIVES:**

- > Improve the standards of services and its response,
- Doing things right the first time and every time,
- Enhance knowledge management related to personnel, processes and technology,
- > Implementing effective measures to prevent environmental pollution & to mitigate occupational health and safety hazards and reduce risks,
- Compliance to applicable legal and other requirements,
- Upgrading processes and services by utilizing appropriate technology; and
- Evaluate the risks to impartiality and develop measures for mitigation.

Arun Sharma
Executive Chairman

Date: 1<sup>st</sup> August 2018