



**SERVICE REQUEST FORM FOR IMO DATA COLLECTION SYSTEM AS PER MARPOL
ANNEX VI Regulation 22A**

SRF No:

To: Indian Register of Shipping

**We hereby request your following services to be carried out for compliance towards MARPOL
ANNEX VI Regulation 22A**

- Review of SEEMP Part II**
- Verification of data pursuant to Regulation 22A of MARPOL ANNEX VI**

1. Company Details

Company Name (Name of DOC holder)	
Address of Company	
Country	
Phone Number	
Email	
Fax	
Contact Person (s) in the company	Name: Designation: Email ID: Telephone Number: Mobile Number:

2. Details of ships:

Sr. No	Ship Name	IMO Number	Ship Type ¹	Sister ships ²	
				Ship Name	IMO Number
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Note 1: As defined in regulation 2 of MARPOL Annex VI or other (to be stated).

Note 2: Sister ship in this context means ships with identical hull dimensions and installed with identical machinery.



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3. Declaration by the Company

- We agree to make all necessary arrangements for the conduct of verification, including
 - Provisions for examining documentation
 - Access to all relevant processes, areas, records and personnel as deemed necessary by IRS

4. Other Terms and Conditions

- Whilst Indian Register of Shipping, a Classification Society, along with its subsidiaries and associates (hereinafter referred to as the Society) and its Board/Committees use their best endeavors to ensure that the functions of the Society are properly carried out, in providing services, information or advice neither the Society nor any of its servants or agents warrants the accuracy of any information or advice supplied.
- Except as set out herein neither the Society nor any of its servants or agents (on behalf of each of whom the Society has agreed this clause) shall be liable for any loss damage or expense whatever sustained by any person due to any act or omission or error of whatsoever nature and however caused of the Society, its servants or agents or due to any inaccuracy of whatsoever nature and howsoever caused in any information or advice given in any way whatsoever by or on behalf of the Society, even if held to amount to a breach of warranty.
- Nevertheless, if any person uses services of the Society, or relies on any information or advice given by or on behalf of the Society and suffers loss damage or expenses thereby which is proved to have been due to any negligent act omission or error of the Society, its servants or agents or any negligent inaccuracy in information or advice given by or on behalf of the Society then the Society will pay compensation to such person for his proved loss up to but not exceeding the amount of the fee charged by the Society for that particular service, information or advice.
- Any notice of claim for loss, damage or expense, as referred to above, shall be made in writing to the Society's Head Office within six months of the date when the service, information or advice was first provided, failing which all the rights to any such claim shall be forfeited and the Society shall be relieved and discharged from all liabilities.
- Information on procedures for handling complaints and appeals is available on IRCLASS website.
- IRS shall not disclose information that is not public about a client or responsible party to a third party without their written consent.

Signature for and on behalf of the company

Place:

Date:

Signature for and on behalf of IRS

Place:

Date:

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Appendix 1

I. Following documentation is to be submitted by the company at the time of review of SEEMP Part II

1. Certificate of Registry, ISM DOC and SMC
2. Certificate copies of each emission source (M/E, A/E, Boiler, Gas Turbine, Inert Gas Generator)
3. Description of flow meters connected to each emission source (if applicable) including type, details of maintenance, calibration schedule, last calibration certificate
4. Calibration certificate copies of measuring equipment other than flow meter
5. Drawings and Documents:
 - a. General Arrangement of vessel
 - b. Engine room layout / G.A of machinery space
 - c. Fuel Oil Supply system plan

II. Following documentation is to be submitted by the company at the time of reporting annual data required by MARPOL ANNEX VI Regulation 22A

1. A copy of the ship's Data Collection Plan (SEEMP Part II) [If not reviewed by IRS]
2. Summaries of bunker delivery notes (BDNs), in sufficient detail to show that all fuel oil consumed by the ship is accounted for.
3. Summaries of disaggregated data of fuel oil consumption, distance travelled and hours underway.
4. Information to demonstrate that the ship followed the Data Collection Plan set out in its SEEMP.
5. Information on data gaps, if any, and how they were filled as well as how the event that caused the data gap was resolved.
6. Copies of documents containing information on the amount of fuel oil consumption, distance travelled and hours underway for the ship's voyages during the reporting period (e.g. the ship's official logbook, oil record book, BDNs, arrival/noon/departure reports, etc.).
7. Any other document as deemed necessary and relevant at a later stage while carrying out verification of data.